

Minutes
NORTHEAST ARIZONA TECHNOLOGICAL INSTITUTE OF VOCATIONAL EDUCATION
(NATIVE)

Regular Governing Board Meeting
Wednesday, October 14, 2009
Governing Board Room, Chinle USD, Chinle, AZ

Public Hearing

- A. The public hearing was called to order at 10:08 AM by NATIVE Board President Margaret Yazzie, who turned the public hearing over to Superintendent Leshner and Business Manager Charles Waite.
- B. Mr. Waite indicated that the state requires budget revisions by November 1, 2009, to comply with actual legislative actions. Mr. Waite verified the M&O, unrestricted capital, soft capital calculations that reflects budget capacity. Mr. Waite explained the previous years' budget capacity issues. The actual amount of revenue received by the NATIVE district does not amount to the budget capacity, as the state has not funded NATIVE at 100%. The revised budget is subject to change as the NATIVE site budget requests are Board approved and entered. The presented revised budget aligns with the current state requirements, with a 2% increase. The NATIVE budget reflects budget capacity.
- C. The public was invited to ask questions about the revised NATIVE FY10 Expenditure Budget. No comments or questions were received.
- D. The public hearing was adjourned at 10:34 AM.

Meeting

1. The meeting was called to order at 10:35 AM by Board President Margaret Yazzie.
Present – Governing Board: Margaret Yazzie, Sanders Unified School District
Wallace Todacheeny, Red Mesa Unified School District
Theodore Allen, Chinle Unified School District (*arrived at 10:38 AM*)
Ambrose Shepherd, Ganado Unified School District
Lavina Smith, Kayenta Unified School District
Mary Tom, Pinon Unified School District (*arrived at 10:42 AM*)
Eugene Kirk, Window Rock Unified School District
Absent – Governing Board: Shannon Tooke, Tuba City Unified School District

2. Ms. Yazzie led the Pledge of Allegiance for the Board Members and attendees.
3. Mary Goy, Chinle HS CTE director, welcomed NATIVE Board Members and meeting attendees.
4. In addition to the seven Governing Board Members, the NATIVE Superintendent, the NATIVE secretary, the NATIVE business manager, the NATIVE CTE coordinator, 4 NATIVE site CTE directors, 1 NATIVE site principal/CTE director, and 2 NATIVE site CTE teachers, for a total of 18, were in attendance for all or part of the meeting.
5. Superintendent Leshner recommended that the agenda be approved. Motion to approve the meeting agenda as recommended by Superintendent Leshner was made by Lavina Smith, seconded by Theodore Allen

Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried.

Board President Yazzie reminded Board Members and attendees that newly adopted Board policy requires that cell phones be turned off.

6. Motion to approve the minutes of the NATIVE governing Board meeting of September 9, 2009, and the minutes of the NATIVE governing Board special meeting of October 7, 2009, as recommended by Superintendent Leshner, was made by Lavina Smith, seconded by Ambrose Shepherd.

Vote: 4 in favor, 0 opposed, 2 abstained. The motion carried.

Call to the Public: None

7. Presentations and Reports:

7.1. Superintendent's Report

- 7.1.1. Superintendent Lesher indicated demographics and attendance files are being reported by most of the sites. Both Window Rock HS and Monument Valley HS have new student management systems being set up which has delayed their attendance reports.
- 7.1.2. The NATIVE site IGA is being revised and reviewed by JTED attorneys. The revised IGA will include language changes in equipment content area. An IGA provided by the state legislature is being followed.
- 7.1.3. Superintendent Lesher reported that she attended the JTED Superintendent's Association meeting on October 10, 2009. The meeting is attended by superintendents from all 13 Arizona JTEDs, ADE administrators, the Governor's representative, and lobbyists. Attendees receive legislative updates and discuss current JTED CTE issues. The JSA is scheduled to present during the ASBA annual conference in December to present JTED information to conference attendees. A FY09 course cost report is due from the NATIVE sites by October 30, 2009. The course cost report impacts site allocations. FY10 site allocations have been distributed to sites using a formula that includes attendance and course cost information provided by the sites.
- 7.1.4. Superintendent Lesher indicated that the governing Board self evaluation instrument will need to be completed during the executive session. Hard copies of the instrument will be made available.
- 7.1.5. Superintendent Lesher informed the NATIVE Board that a Superintendent's evaluation will need to be completed by December 18, 2009. The evaluation instrument is presented in the October Board CD.
- 7.1.6. Superintendent Lesher reported that the NATIVE central campus plans are coming together. A kickoff meeting was held in Flagstaff that included the superintendent, CTE coordinator, NATIVE Business Manager, project manager, architects, and construction managers. The architectural contract has been finalized and executed with oversight from the NATIVE attorneys. The central campus is scheduled to have a completion date of August, 2010, providing there are no delays. Groundbreaking activities may be held in late November, 2009, but that is dependent on completion of the construction plans. Superintendent Lesher covered technical specifications involved in initial setup of building construction. CTE coordinator Gilmore presented the floor plans of the NATIVE District central campus.

Board members Shepherd recommends that NTUA utilities be underground. Board member Allen inquired about the ground breaking schedule. Superintendent Lesher and CTE coordinator Gilmore addressed their concerns.

Motion to approve the Superintendent's report was made by Ambrose Shepherd, seconded by Wallace Todacheeny.

Vote: 6 in favor, 0 opposed, 0 abstained. The motion carried.

7.2. Board

7.2.1. Travel Reports

- 7.2.1.1. Board member Todacheeny reported that he attended the Dine' College meeting on August 25, 2009, Tsaile. The purpose of the meeting was to align CTE courses with Dine' College classes and programs. He indicated that he enjoyed the meeting.
- 7.2.1.2. On behalf of the Board members Allen, Todacheeny, and Kirk that attended the EVIT tour on September 10, 2009 in Mesa, Board member Allen presented a slide show presentation of the tour.
- 7.2.1.3. Board members Allen, Kirk and Todacheeny reported that they attended the ASBA Law Conference on September 10-12, 2009, Litchfield Park, Goodyear. Board members indicated that the conference provided good information that included three court cases, legislative updates, and information on high dropout rates of minority students.

7.2.2. Upcoming Travel

Superintendent Lesher reminded the NATIVE Board of the upcoming approved travel: ASBA County meetings; Apache-October 20, Chinle, Navajo-October 21, Kayenta, Coconino-October 22, Tuba City, NSBA T+L Conference, October 28-30, Denver Colorado, National Indian Education

Association Convention, October 22-25, Milwaukee, Wisconsin, and ASA/ASBA Winter Conference, December 9-11, 2009, Phoenix, Arizona is included in the Board CD. Board members interested in attending the specified travel should notify Board Secretary to initiate travel arrangements.

7.3. Site Presentation

Mary Goy, Chinle HS CTE director, and Chris Smith, Chinle HS teacher reported on the CHS CTE program activities and goals. A slideshow assisted the presentation.

7.4. Financial Report

Business Manager Waite presented the 2009/2010 monthly financial reports that included the cash balance, revenue, monthly Board report, and site reports. The cash balance report includes money rolled over from fiscal year 2008/2009. The stimulus funding has not been received by the NATIVE district. All financial records have been reconciled with the county school superintendent's and county treasurer's offices. Mr. Waite presented the M&O, unrestricted and soft capital budgets, expenditures, and unencumbered balances. Superintendent Leshar recommended approval of the financial report as presented by Mr. Waite.

Motion to approve the financial report as recommended by Superintendent Leshar was made by Ambrose Shepherd, seconded by Eugene Kirk.

Vote: 5 in favor, 0 opposed, 1 abstained. The motion carried.

Lunch was made available to Board members and meeting attendees.

8. Executive Session

Motion to enter executive session was made by Ambrose Shepherd, seconded by Eugene Kirk.

Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried.

Motion to exit executive session was made by Eugene Kirk, seconded by Mary Tom.

Vote: 6 in favor, 0 opposed, 0 abstained. The motion carried.

9. Consent Agenda

Superintendent Leshar recommended approval of consent agenda items:

9.1. Expenditures for meeting meal purchases

9.2. Accounts payable vouchers #1007, #1008, #1009, #1010, and payroll vouchers #5, #6, #7

Motion to approve consent agenda items 9.1. through 9.2. as recommended by Superintendent Leshar was made by Theodore Allen, seconded by Eugene Kirk.

Vote: 6 in favor, 0 opposed, 0 abstained. The motion carried.

10. Unfinished Business

10.1. None

11. New Business

11.1. Superintendent Leshar and Business Manager Waite recommended approval of the FY10 revised annual expenditure budget as presented during the public hearing.

Motion to approve the FY10 revised annual expenditure budget as presented and recommended by Superintendent Leshar was made by Ambrose Shepherd, seconded by Lavina Smith.

Vote: 6 in favor, 0 opposed, 0 abstained. The motion carried.

11.2. FY09 carryover budgets/FY09 carryover revision budgets/FY10 new budget requests

11.2.1. Catherine Begay, Window Rock HS CTE director presented the FY10 NATIVE budget that utilizes FY09 carryover amounts. The presented budget allocated funds in instruction-purchased property services, and supplies of \$18,000, support services-salaries, employee benefits, purchased professional services, purchases property services, other purchased services, supplies, and other expenses of \$46,749.89, for a total budget amount for M&O of \$67,749.89, unrestricted capital of \$107,750 and soft capital of \$27,900, for a grand total FY09 carryover budget of \$200,399.89. Superintendent Leshar, with concurrence from the NATIVE staff, recommended approval of the presented budget.

Motion to approve the FY09 carryover budget for Window Rock HS as presented by C. Begay and recommended by Superintendent Leshar was made by Ambrose Shepherd, seconded by Eugene Kirk.

Vote: 6 in favor, 0 opposed, 0 abstained. The motion carried.

11.2.2. Virginia Tsosie, Red Mesa CTE director presented the FY10 NATIVE budget that utilizes FY09 carryover funds. The presented budget allocated funds in instruction-salaries, employee benefits, supplies, and other expenses of \$123,417, support services-salaries, employee benefits, purchased professional services, other purchased services, and supplies of \$13,000, for a total budget amount for M&O of \$136,417, unrestricted capital of \$73,523.14 and soft capital of \$19,929.38, for a grand total FY09 carryover budget of \$229,869.52. Superintendent Leshar, with concurrence from the NATIVE staff, recommended approval of the presented budget.

Motion to approve the FY09 carryover budget for Red Mesa HS as presented by V. Tsosie and recommended by Superintendent Leshar was made by Wallace Todacheeny, seconded by Ambrose Shepherd.

Vote: 6 in favor, 0 opposed, 0 abstained. The motion carried.

11.2.3. Ted Goodluck, Valley HS CTE director presented the FY10 NATIVE budget that utilizes FY09 carryover funds. The presented budget allocated funds in instruction-salaries, employee benefits, supplies, and other expenses of \$69,050, support services-salaries, purchased professional services, and other purchased services of \$6,300, support services-admin purchased professional services, and other purchased services of \$2,000, for a total budget amount for M&O of \$77,350, unrestricted capital of \$14,529.02 and soft capital of \$13,463, for a grand total FY09 carryover budget of \$105,342.02. Superintendent Leshar, with concurrence from the NATIVE staff, recommended approval of the presented budget.

Motion to approve the FY09 carryover budget for Valley HS as presented by T. Goodluck, and recommended by Superintendent Leshar was made by Eugene Kirk, seconded by Mary Tom.

Vote: 6 in favor, 0 opposed, 0 abstained. The motion carried.

11.3. Superintendent Leshar presented the second out of state travel for Board member Allen to attend the Association of Navajo Community Controlled School Board, Inc. Semi-Annual Conference, November 5-7, 2009, Las Vegas, Nevada.

Motion to approve the second out of state travel for Board member Allen to attend the Association of Navajo Community Controlled School Board, Inc. Semi-Annual Conference, November 5-7, 2009, Las Vegas, Nevada, as presented by Superintendent Leshar was made by Wallace Todacheeny, seconded by Eugene Kirk.

Vote: 4 in favor, 3 opposed, 0 abstained. The motion carried.

11.4. Superintendent Leshar presented the second out of state travel for Board Vice President Todacheeny to attend the T+L Conference, October 28-30, 2009, Denver, Colorado.

Motion to approve the second out of state travel for Board Vice President Todacheeny to attend the T+L Conference, October 28-30, Denver, Colorado as presented by Superintendent Leshar was made by Wallace Todacheeny, seconded by Theodore Allen.

Vote: 4 in favor, 0 opposed, 2 abstained. The motion carried.

11.5. Superintendent Leshar presented and recommended approval of the five year contract with financial auditors, Hafen, Buckner, Everett & Graff, PC. The five year contract will authorize financial audits for fiscal years 2009, 2010, 2011, 2012, and 2013. Board member Allen and Shepherd asked for justification for the five year contract period. Business Manager Waite and Superintendent Leshar addressed the concerns.

Motion to approve the five year contract with financial auditors, Hafen, Buckner, Everett & Graff, PC as presented and recommended by Superintendent Leshar was made by Ambrose Shepherd, seconded by Lavina Smith.

Vote: 5 in favor, 0 opposed, 1 abstained. The motion carried.

11.6. Superintendent Leshar presented the ASBA 2010 Legislative priorities and suggested ten priorities that are relevant to NATIVE for 2010 Legislative Session. Leshar recommended that the Board discuss, add, delete, concur, and then approve the top NATIVE legislative priorities that the NATIVE Board would like ASBA to lobby.

Motion to approve to modify the presented ASBA top ten priorities to top nine priorities for 2010 Legislative Session was made by Eugene Kirk, seconded by Theodore Allen. Priority number II.8. will be removed from the list submitted to ASBA.

Vote: 6 in favor, 0 opposed, 0 abstained. The motion carried.

12. Next meeting agenda items: Board member travel reports, site budget requests, contractor contract, Financial report.

13. Announcement: Western Fair

14. The next regular Board meeting is scheduled for Wednesday, November 12, 2009, 10:00 AM at Pinon USD.

15. Motion to adjourn meeting was made by Ambrose Shepherd, seconded by Lavina Smith at 3:16 PM
Vote: 6 in favor, 0 opposed, 0 abstained. The motion carried.

Dated this 19th day of October, 2009

Northeast Arizona Technological Institute of Vocational Education

By



Karen Lesher, Superintendent

Minutes
NORTHEAST ARIZONA TECHNOLOGICAL INSTITUTE OF VOCATIONAL EDUCATION
(NATIVE)
Work Session
Wednesday, October 14, 2009
Governing Board Conference Room, Chinle USD, Chinle, AZ

I. Call to order

Board President Yazzie called the work session to order at 3:28 PM.

The following Board members were present:

Margaret Yazzie
Theodore Allen
Eugene Kirk
Ambrose Shepherd
Lavina Smith
Mary Tom

In addition to the six Governing Board Members, the NATIVE superintendent, the NATIVE secretary, and the NATIVE business manager, for a total of 9, were in attendance for all or part of the work session.

II. Do's and Don'ts during a Board meeting

Superintendent Leshar presented information on Board meeting agenda preparation protocol. The Board president provides input on agenda content and approves the final agenda. Only items listed on the agenda can be discussed to avoid violation of the open meeting law. The agenda should be detailed enough so the general public can read and understand it. The call to the public should be a time for the public to address the Board. The Board cannot take any action on comments from the public. The pledge of allegiance is part of the Board agenda as per policy. Prohibition of usage of cell phones and electronic devices during a Board meeting was made Board policy recently. Board meeting attendance issues were discussed.

III. Board Roles and Responsibilities

The Board roles and responsibilities policy was presented by Superintendent Leshar. The entire Board policy is on the ASBA website. Board members are eligible to receive Continuing Education Units (CEUs) for attending ASBA activities. CEU credit is given by ASBA when attendees submit workshop evaluation forms. ASBA gives awards to Board members that obtain a given amount of CEU credits.

The Board travel policy was presented and reviewed.

As per Governing Board Policy, the purpose of governing Board travel should be relevant and support the goals and objectives of the NATIVE district. Travel arrangements are time consuming. Travel requests should be submitted in a timely manner.

IV. Adjournment

The work session adjourned at 4:20 PM.