

Minutes  
NORTHEAST ARIZONA TECHNOLOGICAL INSTITUTE OF VOCATIONAL EDUCATION  
(NATIVE)

Regular Governing Board Meeting  
Wednesday, October 12, 2011  
High School Lecture Hall, Window Rock USD, Fort Defiance, AZ

Meeting

1. The regular meeting was called to order at 10:36 AM by Eugene Kirk, President  
Present – Governing Board: Eugene Kirk, Window Rock Unified School District  
Theodore Allen, Chinle Unified School District  
Lavina Smith, Kayenta Unified School District (*teleconference*)  
Wallace Todacheeny, Red Mesa Unified School District  
Mary Tom, Pinon Unified School District  
Margaret Yazzie, Sanders Unified School District  
Absent – Governing Board: Ambrose Shepherd, Ganado Unified School District  
Shannon Tooke, Tuba City Unified School District
2. Board President Kirk led the Pledge of Allegiance for Board Members and attendees.
3. Damien Abplanalp, Window Rock HS CTE Director welcomed NATIVE Board Members and meeting attendees.
4. In addition to the six Governing Board Members, the NATIVE Superintendent, the NATIVE Central Campus Principal, the NATIVE CTE Coordinator, the NATIVE secretary, the NATIVE Business Manager, 4 NATIVE site CTE Directors, 2 NATIVE site CTE representatives, and 1 NATIVE site CTE teacher, for a total of 18, were in attendance for all or part of the meeting
5. Superintendent Leshar recommended that the agenda be approved. Theodore Allen motioned to approve agenda as presented and recommended by Superintendent Leshar, seconded by Margaret Yazzie. Board secretary recorded member votes with a roll call vote.  
Vote: 4 in favor, 0 opposed, 0 abstained. The motion carried.

Call to the Public: None

6. Presentations and Reports:
  - 6.1. Superintendent's Report: The Superintendent's Report, included in the Board Agenda Packet DVD, was summarized by Superintendent Leshar. NATIVE has received attendance files from several sites, but the process remains challenging due to the variety of student data management software adopted by different sites. Window Rock HS hosted a NATIVE VCDL training workshop for its CTE teachers. The NATIVE and site IGA will be evaluated and revised in June, 2012. The Governing Board evaluation is due October 30 and is scheduled for completion during today's work session. The Superintendent's evaluation is included as part of the Board Agenda Packet DVD. The Central Campus completion will be delayed as the construction awaits final NTUA gas connections. Furniture has been delivered as ordered. November 3<sup>rd</sup> has been set as the "punch list" date for the final inspection of the construction. Solar panels have been ordered through the Grand Canyon Trust grant. The NATIVE Central Campus is the first building in the country to be built under the International Green Construction Code. The construction status of the hospitality program hogans was reviewed. A Met tower and Anemometer will be installed at the Central Campus through a grant funded project from NAU. Regional Training Director for the CBJT (Community Based Job Training Grant) Jefferson Greyeyes, Central Campus Principal Ron Tsosie, Sanders Graphics teacher Stuart Noggle and Ganado Media teacher Rolando Montano attended a three day Certiport training on September 25-27 hosted by Window Rock USD, and taught by Certiport Instructors.

The Superintendent's accountability calendar for September, 2011, and the Superintendent's October calendar were presented.

Motion to approve the Superintendent's report as presented and recommended by Superintendent Leshar was made by Theodore Allen, seconded by Margaret Yazzie. Board secretary recorded member votes with a roll call vote.

Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried.

6.2. The Principal's Report, included in the Board Agenda Packet DVD, was recognized by Superintendent Leshar. Principal Tsosie was available for questions.

6.3. Board

6.3.1. Travel Reports

6.3.1.1. Board members Kirk, Yazzie, Tom, Todacheeny, and Allen reported on their attendance to the 2011 ACTE Summer Conference, July 17-20, 2011, Tucson.

6.3.1.2. Board members Todacheeny and Allen reported on their attendance to the ASBA Summer Leadership Institute, July 28-30, 2011, Flagstaff.

6.3.1.3. Board members Kirk, Todacheeny, and Allen reported on their attendance to the ASBA Law Conference, September 8-10, 2011, Phoenix.

6.3.1.4. Board member Todacheeny reported on his attendance to the ASBA Apache County meeting, September 27, 2011, Ganado.

6.3.2. Upcoming Travel

Superintendent Leshar presented the upcoming Board travel and advised Board members to contact Board secretary to request Board travel, if interested, to ASBA Winter Conference.

6.4. Site Presentations

6.4.1. Woody Begay, Tuba City HS CTE Director provided an update of the Tuba City HS CTE programming, including the PAR review and strategic planning. Tuba City CTE staff attended the Tucson summer conference. Tuba City HS CTE certified programs include early childhood education, graphic arts, BMAS, construction, drafting, education professions, and welding. Tuba City HS's education profession and early childhood education programs are part of an Arizona state grant for rigorous programs of study. Program teacher recently returned from a presentation in Washington DC on her program. Tuba City HS CTE reporting and data collection status is in superior shape when compared nationally.

6.4.2. Damien Abplanalp, Window Rock HS CTE Director reported that they do not have culinary arts and drafting teachers. The engineering science program started this year. Window Rock HS hopes to begin an agriculture program next school year, and to implement other CTE programs to begin and run the Agriculture program.

6.5. Financial Report

Business Manager Waite presented the 2011/2012 monthly financial reports that included cash balance, revenue, monthly Board report, and site reports. All financial records have been reconciled with county school superintendent's and county treasurer's offices. All expenditures are well within the budget. The new e-rate fund code will be 374, it is no longer 310. Superintendent Leshar recommended approval of presented financial report. Board member Allen inquired about 10<sup>th</sup> grade enrollment. Superintendent Leshar, Business Manager Waite, CTE Coordinator Gilmore clarified Board member Allen's concern.

Motion to approve the Financial report as presented by Business Manager Waite, and recommended by Superintendent Leshar was made by Margaret Yazzie, seconded by Wallace Todacheeny. Board secretary recorded member votes with a roll call vote.

Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried.

7. Consent Agenda

Superintendent Leshar recommended approval of consent agenda items. Superintendent Leshar read the consent agenda items into the minutes:

7.1. Minutes of the NATIVE Governing Board meeting on September 16, 2011.

7.2. FY12 budget requests (FY11 carryover and FY12 allocations) for (7.2.1.) Chinle High School, (7.2.2.) Ganado HS, (7.2.3.) Monument Valley HS, (7.2.4.) Tuba City HS, (7.2.5.) Valley HS, (7.2.6.) Window Rock HS.

- 7.3. Adoption of Chinle High School CTE textbooks for Agriculture, Equine Science—3<sup>rd</sup> Edition, by Rick Parker, Thomson/Delmar Learning, Equine Science—3<sup>rd</sup> Edition, Instructor’s Guide to Accompany by Rick Parker, Thomson/Delmar Learning, Introduction to Veterinary Science—2<sup>nd</sup> Edition, by James B. Lawhead/MeeCee Baker; Delmar Cengage Learning, Introduction to Veterinary Science—2<sup>nd</sup> Edition, Lab Manual to Accompany by James B. Lawhead/MeeCee Baker; Delmar Cengage Learning, Introduction to Veterinary Science—2<sup>nd</sup> Edition, Lab Manual Instructor’s Guide to Accompany by James B. Lawhead/MeeCee Baker; Delmar Cengage Learning, Introduction to Veterinary Science—2<sup>nd</sup> Edition, Instructor’s Guide to Accompany by James B. Lawhead/MeeCee Baker; Delmar Cengage Learning, Veterinary Assistant Handbook—1<sup>st</sup> Edition, Teacher Key by Floron C. Faries, Jr./Emma L Rawlings Instructional Materials Service Texas A & M University, Veterinary Assistant Handbook—1<sup>st</sup> Edition, by Floron C. Faries, Jr./Emma L Rawlings Instructional Materials Service Texas A & M University, Veterinary Assistant Handbook—1<sup>st</sup> Edition, Teacher’s Guide by Floron C. Faries, Jr., Amy S. Kinney, Jennifer D. Floyd, Instructional Materials Service, Texas A & M University, The Comprehensive Guide to Equine Veterinary Medicine, by Barb Crabbe, DVM, Illustrated by Kip Carter, MS, CMI; Sterling, Cattle, Horses, Pigs, Sheep, Poultry, Rabbits, Dogs, Cats, Veterinary Guide for Animal Owners, by C.E. Spaulding, D.V.M. and Jackie Clay; Spaulding and Clay-Rodale, Storey’s Barn Guide to Horse Health Care and First Aid, Essential Techniques with a hands-free format.

7.4. Expenditures for meal services.

7.5. Accounts payable vouchers #1210, #1211, #1212, and payroll vouchers #8, #9.

Motion to approve consent agenda items as presented and recommended by Superintendent Leshar was made by Theodore Allen, seconded by Wallace Todacheeny. Board secretary recorded member votes with a roll call vote.

Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried.

## 8. Unfinished Business

8.1. None.

## 9. New Business

9.1. Business Manager Waite presented the FY11 Annual Financial Report.

Motion to approve the FY11 Annual Financial Report as presented by Business Manager Waite and recommended by Superintendent Leshar was made by Margaret Yazzie, seconded by Mary Tom. Board secretary recorded member votes with a roll call vote.

Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried.

9.2. Superintendent Leshar presented and recommended approval of selection of Loren Sadler Architect, Inc., for Architectural and Engineering (A&E) Services for the design/construction plans for NATIVE Central Campus for Mall Hogan and Hospitality Program hogans and authorize Superintendent as signature.

Motion to approve the Loren Sadler Architect, Inc., for Architectural and Engineering (A&E) Services for the design/construction plans for NATIVE Central Campus for Mall Hogan and Hospitality Program hogans and authorize Superintendent as signature as presented and recommended by Superintendent Leshar was made by Wallace Todacheeny, seconded by Margaret Yazzie. Board secretary recorded member votes with a roll call vote.

Vote: 4 in favor, 0 opposed, 1 abstained. The motion carried.

9.3. Superintendent Leshar presented and recommended approval of support and Fiscal Agent Agreement over CTE funds between Red Mesa USD and NATIVE District, and authorize the Superintendent as signature. Board members Todacheeny and Allen expressed their concerns. Superintendent Leshar indicated the agreement follows common NATIVE signature protocol, but can be changed at the discretion of the Board. Board member Allen requested that Superintendent ensure that roles, responsibilities, and costs be defined as part of the Agreement.

Motion to approve Support and Fiscal Agent Agreement over CTE funds between Red Mesa USD and NATIVE District, and authorize the Superintendent as signature as presented , and to include Board President’s signature on the agreement, was made by Theodore Allen, seconded by Wallace Todacheeny. Board secretary recorded member votes with a roll call vote.

Vote: 5 in favor, 0 opposed, 1 abstained. The motion carried.

10. Next Meeting Agenda Items: None.
11. Announcements: None.
12. The next regular Board meeting is scheduled for Wednesday, November 9, 2011, at 10:00 AM at Chinle USD.
13. Motion to adjourn meeting was made by Theodore Allen, seconded by Wallace Todacheeny at 12:37 PM. Board secretary recorded member votes with a roll call vote.  
Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried.

Dated this 17<sup>th</sup> day of October, 2011  
Northeast Arizona Technological Institute of Vocational Education

By   
Karen Lesher, Superintendent

**Minutes**  
**NORTHEAST ARIZONA TECHNOLOGICAL INSTITUTE OF VOCATIONAL EDUCATION**  
**(NATIVE)**  
**Work Session**  
**Wednesday, October 12, 2011**  
**High School Lecture Hall, Window Rock USD, Fort Defiance, AZ**

A. Call to order

The work session was called to order at 1:15 PM (MDST).

The following Board members were present:

Eugene Kirk  
Margaret Yazzie  
Theodore Allen  
Wallace Todacheeny  
Mary Tom

In addition to the five Governing Board Members, the NATIVE Superintendent, the NATIVE Central Campus Principal, the NATIVE secretary, the NATIVE Business Manager, for a total of 9, were in attendance for all or part of the work session.

B. Welcome and Introductions

NATIVE Superintendent Lesher welcomed work session attendees.

C. Governing Board attendees completed the Governing Board Self-Evaluation and submitted to Board Secretary for compilation. Tallied results will be available, probably at the November Board Meeting, after all evaluation forms are received.

D. Superintendent Lesher presented and reviewed the day and time of Governing Board meetings. At the recommendation of a Board Member at the August Board Meeting, review and possible change of the Governing Board meeting day/time was considered by Board members in attendance. Board members in attendance indicated there was no need to change the monthly Board meeting day/time and preferred it to remain the second Wednesday of each month at 10:00 AM.

E. Superintendent Lesher, Central Campus Principal Tsosie, and NATIVE staff assisted Board members with technology issues on their recently issues laptops.

Window Rock High School Principal Monroe came by the work session to meet and greet the NATIVE Board members.

F. Adjournment

The work session adjourned 1:45 PM.