

Minutes
NORTHEAST ARIZONA TECHNOLOGICAL INSTITUTE OF VOCATIONAL EDUCATION
(NATIVE)

Public Hearing and Regular Governing Board Meeting
Wednesday, July 10, 2013
NATIVE District Office, Kayenta USD, Kayenta, AZ
(Teleconference was enabled for Board and Public Participation)

Public Hearing

A. Call to Order

The public hearing was called to order 10:46 AM by Margaret Yazzie, Vice President, who turned the public hearing over to Business Consultant Charles Waite.

B. Presentation of FY14 Expenditure Budget

Mr. Waite presented and reviewed the proposed FY14 expenditure budget. He informed the public hearing attendees that the budget needs to be approved by July 15, 2013, and is the same as the proposed budget. The budget has been advertised and posted to the website for public viewing so it cannot be changed. A major change of the budget is that it will be funded at 100% this year compared to the 98% last year, and there is an increase in the amount of funding per student. He indicated that the capital funds, the unrestricted, and soft capital has been combined into one capital fund called the District Additional Assistance. Mr. Waite recommended the FY14 expenditure budget to be adopted by the Governing Board.

C. Public Discussion

Board member Tom inquired about the dates of budget. Board member Todacheeny inquired about Title 8 Impact Aid funding, unrestricted construction fund, NATIVE vehicles, Red Mesa's block grant, student count. Board member Todacheeny reported on his NATIVE central campus facility presentations to other organizations. Mr. Waite addressed Board member Todacheeny's concerns – NATIVE does not receive Title 8 Impact Aid funds, unrestricted fund is used for construction costs, NATIVE district vehicles were purchased from the unrestricted fund which was board approved, NATIVE administration ensures that Red Mesa's grant expenditures are in compliance, and the student count for the expenditure budget is at 512 students at .25 FTE. Board member Berry inquired about the site allocations. NATIVE administration will need to discuss this process. The State did not release funds until later into the school year. FY13 funds were not released until June 28, 2013. Release of annual site allocations vary due to the release of the State's allotment. Board Member Berry introduced his guests to the Board and attendees. Board Member Todacheeny inquired if the federal cuts will affect the NATIVE budgets but as it was explained, NATIVE receives their funding from the state of Arizona and the effects are minimal.

D. Adjourn

The public hearing adjourned at 11:09 AM.

Regular Meeting

1. Call to Order

The regular meeting was called to order at 11:10 AM by Margaret Yazzie, Vice President

Present – Governing Board: Margaret Yazzie, Sanders Unified School District
Curtis Berry, Ganado Unified School
Lavina Smith, Kayenta Unified School District (*teleconference*)
Wallace Todacheeny, Red Mesa Unified School District
Mary Tom, Pinon Unified School District

Absent – Governing Board: Shannon Tooke, Tuba City Unified School District
Theodore Allen, Chinle Unified School District
Eugene Kirk, Window Rock Unified School District

2. Pledge of Allegiance

Board Vice President Yazzie led the Pledge of Allegiance for Board Members and attendees.

3. Welcome and Introductions

Interim Superintendent Tsosie welcomed NATIVE Board Members and attendees.

4. Citizens Present

In addition to the five Governing Board Members, the NATIVE Interim Superintendent, the NATIVE Secretary, the NATIVE Business Manager, the NATIVE CTE Coordinator, the NATIVE Business Consultant, one NATIVE site CTE Director, and two NATIVE site community members, for a total of 13, were in attendance for all or part of the meeting.

5. Approval of the Agenda

Interim Superintendent Tsosie presented and recommended approval of the agenda.

Board Member Berry motioned to approve the agenda, as presented and recommended by Interim Superintendent Tsosie, but would like to table 7.6. Final Reading of Policy BIBA Board Member Conferences, Conventions, and Workshops for reconsideration, which was seconded by Margaret Yazzie. Board secretary recorded member votes with a roll call vote.

Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried.

Call to the Public: None.

6. Presentations and Reports

6.1. Interim Superintendent's Report, included in the Board Agenda Packet DVD, and was summarized by Interim Superintendent Tsosie who referenced the NATIVE status, NATIVE Board retreat, hospitality hogan project, follow-up on District Political agenda submissions to legislative committee, Superintendent's calendar for June 2013 and proposed calendar for July 2013, and the Central Campus status. Anticipated fall Central Campus enrollment is 100 students. Central Campus start up activities include site contacts, professional development, setup of attendance, site class schedules comparisons.

Motion to approve the Interim Superintendent's Report, as presented and recommended by Interim Superintendent Tsosie, was made by Mary Tom, seconded by Curtis Berry. Board secretary recorded member votes with a roll call vote.

Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried.

6.2. Board

6.2.1. Travel Reports

None.

6.2.2. Upcoming Travel

6.2.2.1. 2013 ACTE AZ Summer Conference, July 14-17, 2013, Tucson

Business Manager Begay updated the Board on the status of the travel packets and verified travel dates, Board member conference attendance; a public notice has been posted to the Board quorum. NATIVE site personnel are expected to attend the conference

6.2.2.2. ASBA Summer Leadership Institute, July 25-27, 2013, Little America Hotel, Flagstaff

The conference is part of the approved FY14 Board member travel.

Contact Board secretary to request Board travel if interested. Board members Todacheeny and Berry expressed their interest in attending the ASBA Summer Leadership Institute.

6.3. Financial Report

Business Consultant Waite informed the Board the finalization of the 2012/2013 budget and a projected carryover amount of \$60,000, which may change due to unused encumbrances. He presented

the 2013/2014 monthly financial reports including cash balance, revenue, monthly Board report, and site reports. All financial records have been reconciled with county school superintendent's and county treasurer's offices. All expenditures are well within the budget. Interim Superintendent Tsosie recommended approval of presented financial reports. Board member Berry inquired about the carryover amount. Board member Todacheeny inquired about the gifts & donations fund. Business Consultant Waite addressed Board members' concerns.

Motion to approve the financial report as presented by Charles Waite and recommended by Interim Superintendent Tsosie, was made by Curtis Berry, seconded by Wallace Todacheeny. Board secretary recorded member votes with a roll call vote.

Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried

7. Consent Agenda

Interim Superintendent Tsosie recommended approval of consent agenda with the exception of 7.6. Final Reading of Policy BIBA Board Member Conferences, Conventions, and Workshops for reconsideration.

Interim Superintendent Tsosie read the consent agenda items

7.1. Minutes of the NATIVE Governing Board meeting on June 12, 2013 (Pinon), Special Board Meeting on June 27, 2013 (Kayenta), and Board Retreat on June 28 & 29, 2013 (Pinetop).

7.2. Contract renewal with Verde Consulting SAIS attendance reporting.

7.3. Tyler Technologies Inc. (WMG) as sole source for Infinite VISIONS Fund Accounting Software .

7.4. Interim Superintendent Ron Tsosie as an evaluator for FY14.

7.5. Revised FY14 Meeting Locations and Work Session Schedule.

7.6. None.

7.7. Expenditures for meal purchases.

7.8. Accounts payable vouchers #1351, #1352, #1353, #1354 payroll vouchers #25, #26, #27, #28.

Motion to approve consent agenda items 7.1, 7.2, 7.3, 7.4, 7.5, 7.7, 7.8, as presented and recommended by Interim Superintendent Tsosie and to table agenda item 7.6., was made by Wallace Todacheeny, seconded by Mary Tom. Board secretary recorded member votes with a roll call vote.

Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried

8. Executive Session

The Board did not go into executive session.

9. Unfinished Business

None, there are no agenda items listed as unfinished business to be discussed. Any unfinished business will need to be recommended during the Next Agenda Items

10. New Business

10.1 Review and consideration to adopt FY13/14 Expenditure Budget

Motion to approve the FY13/14 Expenditure Budget was made by Curtis Berry and seconded by Margaret Yazzie. Board secretary recorded member votes with a roll call vote.

Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried

10.2 Business Consultant presented the certification of projected ending FY13 Cash Balance. He explained the process to determine the certification of projected ending FY13 cash balance. He indicated that budget capacity and cash on hand are two different items. The State Legislature required this balance to consider how much the cash balances are across the State.

Motion to approve the certification of projected ending FY13 Cash Balance as presented by Business Consultant Waite and recommended by Interim Superintendent Tsosie was made by Curtis Berry and seconded by Margaret Yazzie. Board secretary recorded member votes with a roll call vote.

Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried

11. Next Meeting Agenda Items

Plan of Action to improve student attendance and site Superintendents' meetings. CTE Directors attendance to the next Board meeting, NATIVE CTE coordinator's report, Hospitality Hogans update with proposed furniture, VCDL usage update, VCDL training.

Motion to revisit consent agenda item 7.5 revised FY14 Meeting Locations and Work Session Schedule to postpone the next Board Meeting date from August 14, 2013 to August 21, 2013, while leaving the rest of the dates the same, was made by Curtis Berry and seconded by Mary Tom. Board secretary recorded member votes with a roll call vote.

Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried.

12. Announcements

None.

13. The next regular Board meeting will be on Wednesday, August 21, 2013, 10:00 AM at Sanders Unified School District (teleconference will be available).

14. Motion to adjourn the Board meeting was made by Mary Tom and seconded by Curtis Berry. Board secretary recorded member votes with a roll call vote.

Vote: 5 in favor, 0 opposed, 0 abstained. The motion carried.

The Board meeting adjourned at 12:06 PM.

Dated this 15th day of July, 2013

Northeast Arizona Technological Institute of Vocational Education



By Ron Tsosie, Interim Superintendent